

Montgomery County E.S.D. # 2
Board of Commissioners Meeting
Wednesday, February 22, 2017
Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner / Secretary-Treasurer
- Burt Green – Commissioner
- Lonnie Clover - Commissioner
- Brian Edwards – Fire Chief
- Kaye Townley – Manager / Sr. Consultant – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Katz, P.C.
- Ryan Fortner – Sales Revenue, Inc.
- Rusty Griffith – Battalion Chief
- Ricardo Martinez – Martinez Architects
- Mike Tancill – Teal Construction

Meeting Commenced: Wednesday, February 22, 2017 @ 5:30 PM

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: Vice President James Sibley called the meeting to order at 5:30 PM
2. Public Comment
 - a. No public present
3. Roll Call:
 - a. All members present as listed above.
4. Adoption of Minutes of Special Meeting from Wednesday, January 25, 2017
 - a. Mike Mason called for the adoption of the minutes from the previous meeting.
 - b. James Sibley made a motion to accept the adoption of the minutes from the previous meeting.
 - c. Lonnie Clover seconded motion to accept.
 - d. There were no objections and the motion carried.
5. Treasurer's Report:
 - a. Kaye Townley presented the Treasurer's Report.
 - b. Mike Mason moved to accept the Treasurer's Report as written and ratify the January bills.
 - c. Burt Green made a motion to accept the Treasurer's Report as written and ratify the January bills.
 - d. James Sibley seconded motion to accept.
 - e. There were no objections and the motion carried.
6. Old Business:
 - a. Sales Tax update from Ryan Fortner with Sales Revenue, Inc.
 - i. Ryan Fortner with Sales Revenue, Inc presented the Sales and Use Tax Administration Report.
 - b. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 - i. Ricardo Martinez presented Preliminary Estimate based on SD Drawing dated 01/25/2017 based on schematic design, historical data, and information provided by Keenan Fire Station Committee.
 - c. To review and take action on the inter local group meeting between ESD # 2 and ESD # 3 regarding the Keenan Station.
 - i. Nothing new to report at this time as we are waiting on board review before proceeding.
 - d. Report and take action as necessary from MUD 8 regarding Walden Fire Station 54.
 - i. James Sibley made a motion to approve the preparation, signing, and submittal of the letter for Proposal for long term emergencies for Walden on Lake Conroe
 - ii. Burt Green seconded the motion to approve the preparation, signing, and submittal of the letter for Proposal for long term emergencies for Walden on Lake Conroe.
 - iii. There were no objections and the motion carried.
 - e. To meet in Closed Session, pursuant to Government Code §§ 551.071, 551.072 and 551.074 to consult with District legal counsel.

- i. Entered into Executive Session at 6:10 PM
- ii. Returned from Executive Session at 6:28 PM

7. New Business:

8. Present Activities and Events:

- a. Alarm Report presented by Chief Edwards
- b. Audit is still in progress
- c. 2016 Year in Review to be presented at March, 2017 Meeting
- d. City of Montgomery has posted a Notice of Public Hearing on February 28, 2017 at 6:00 PM at Montgomery City Hall regarding Proposed Annexation of land situated in the John H. Corner Survey, Abstract NO. 8, Montgomery County, Texas.
- e. Safe D Conference
- f. FLSA Conference attended by Chief Edwards, BC Rusty Griffith, and Gretchen Prieto and was very informative.

9. Set Meeting Date, Time and Location for February, 2017 ESD Meeting(s)

- a. Regular Meeting: Wednesday, March 22, 2017 at 5:30 P.M.

Montgomery Fire Station 51
 20590 Eva Street
 Montgomery, Texas 77356

10. Adjournment:

- a. Meeting adjourned at by President Mike Mason at 6:37 PM.

Minutes Prepared and Submitted by Kim Parrish, Secretary / Treasurer



Kim Parrish

3-22-17

Date

Minutes Approved by:



Mike Mason, President

3/22/17

Date



James Sibley, Vice President

3/22/17

Date



Burt Green, Commissioner

3-22/17

Date



Lonnie Clover, Commissioner

3/22/17

Date